

ANNEXURE-III

**Central Bank of India Samajik Utthan Avam Prashikshan Sansthan
(CBI-SUAPS)**

(A Society / Trust Sponsored by Central Bank of India)

Recruitment / Engagement of INCHARGE / COUNSELOR for FLCC (Financial Literacy and Credit Counseling Centre) on Contract basis for one year.

IMPORTANT: LAST DATE OF RECEIPT OF APPLICATIONS -31/05/2022

Society / Trust Profile:

Central Bank of India Samajik Utthan Avam Prashikshan Sansthan (CBI-SUAPS), a Society/Trust, (registered under Society Registration Act 1860 with head office at Mumbai), sponsored by Central Bank of India and engaged in imparting training to rural youth for their self-employment and bringing awareness among rural masses on financial literacy through its 46 RSETI & 48 FLCC Centres located in 51 districts of the Country, is looking for engaging the services of **COUNSELOR on Annual Contract basis for the FLCC (Financial Literacy and Credit Counseling Centre) at Akola & Buldhana District with Akola as the headquarter.**

The details are given below:

1. AGE, QUALIFICATION & EXPERIENCE (As on 20.05.2022)

| Sr. No. | Name of the Post | Age | Qualification | Experience / other eligibility criteria |
|---------|------------------|--------------------------------------|--|--|
| 1. | Counselor | Less than 65 years with sound health | <u>Essential:</u> i) Graduate/ Post Graduate degree from a UGC recognized University <u>Desirable:</u> | <u>Essential:</u> i) Candidate should have retired on VRS or on attaining superannuation with minimum 20 years of service of which at least 15 years in Officer Cadre. ii) He / She should have worked as |

| | | | | |
|--|--|--|--|---|
| | | | <p>Officers with rural development background i.e. Agriculture Finance Officer/Rural Development Officer/ Agriculture officer converted to Mainstream of banking/Lead District manager and Faculty leader/ Faculty member of Training Centres/Colleges with specialization in Rural Development etc. shall be preferred.</p> | <p>Branch Manager in any scale in a rural branch for at least 3 years OR as AFO (Agriculture Finance Officer) in a Rural Branch for a period of 3 years.</p> <p>iii) He / She should have unblemished record and possess satisfactory service certificate from the previous employer.</p> <p>iv) Should be well conversant with the local language.</p> <p>v) Should have retired from scale II or above.</p> <p>vi) Should be resident of Maharashtra State.</p> |
|--|--|--|--|---|

2. CONTRACT PERIOD, AMOUNT AND OTHER TRAVELLING EXPENSES;

The candidate shall be appointed on Contract basis for a period of one year. Renewal of contract may be considered at the sole discretion of Society/Trust and subject to satisfactory performance.

No person employed elsewhere will be allowed to work on instant advertised post after being selected for the contractual engagement.

3. CONTRACT AMOUNT AND OTHER TRAVELLING EXPENSES;

The contract amount shall be fixed as the last pay and allowances drawn by the officer less the initial amount of pension fixed before commutation plus relief etc. payable thereon OR Rs.15,000/- (Rupees fifteen thousand only) per month, whichever is lower.

Further a lump sum amount of Rs.500/- (Rupees five hundred only) per month shall be paid towards mobile, conveyance etc.

Entitlement of TA for traveling as per requirement of the post shall be made as per the scale /grade in which he was working at the time of his superannuation.

No other allowances/reimbursement of expenses will be admissible.

4. LEAVE:

The candidates shall be entitled for 15 days leave per year with maximum of 02 days per month.

5. JOB PROFILE:

The officer shall be working as “COUNSELOR - FLCC” and has to oversee the overall functioning of FLCC.

6. SELECTION PROCEDURE

The eligible candidates will be called for personal interview and the decision of the Bank in this regard shall be final.

7. SUBMISSION OF APPLICATION

Eligible candidates have to submit their applications in the given format.

Last date for receipt of application is **31.05.2022**. No applications shall be entertained beyond the stipulated date. Incomplete applications will be rejected.

The application should be sent in the following address in a closed envelope super scribing
“Application for the post of Recruitment as In-charge of FLCC on contract basis” on the envelope itself,

**Regional Manager,
Central Bank of India,
Mangesh Mangal Karyalaya,
Adarsh Colony, Akola
Pin-444001
(Maharashtra)**

8. APPLICATION FEE

There is no application fee prescribed.

9. GENERAL INSTRUCTIONS:

- a) While applying for the posts, the applicant should ensure that he / she fulfils the eligibility and other norms mentioned above and that the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and / or that he / she has furnished any incorrect / false information or has suppressed any material fact(s), his / her candidature will automatically stand cancelled. If any of the above shortcoming(s) is / are detected even after appointment, his / her contractual appointment is liable to be terminated without any notice.
- b) In case of suitable and deserving cases, any of the requirements and conditions of eligibility mentioned above, may be relaxed at the discretion of the Management. The Management reserves the right to fill or not to fill the above advertised position without assigning any reason thereof.
- c) Mere submission of application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him / her right to be called for interview.

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Place at which vacancy exists is as under:-

1. FLCC – 1 Post at Akola & 1 Post at Buldhana Dist., Akola Region.

APPLICATION FOR THE POST OF FLCC COUNSELOR ON CONTRACTUAL BASIS

To,
Regional Manager,
Central Bank of India,
Adarsh Colony, Akola
Akola-444001
(Maharashtra)

Paste passport
size photograph.

Please sign across
the photograph

With reference to your advertisement on Bank's website dated _____ I, submit my application for the post of Counselor, FLCC in prescribed format as under:

| | | | |
|-----|---|---|--|
| 1. | NAME (in full) | : | |
| 2. | ADDRESS FOR CORRESPONDENCE | : | |
| 3. | If person with Disability | : | |
| | Type of Disability | : | |
| | Percentage of Disability | : | |
| 4. | Date of Birth (As per School Leaving Certificate | : | |
| | Age in Completed years as on 30/06/2020 | : | |
| 5. | Contact Details: | | |
| | Mobile No. | : | |
| | Landline No. | : | |
| | e-mail ID | : | |
| 6. | GENDER | : | |
| 7. | NATIONALITY | : | |
| 8. | RELIGION | : | |
| 9. | MARITAL STATUS | : | |
| 10. | FATHER'S / HUSBAND'S NAME | : | |
| 11. | PERMANENT ADDRESS | : | |

12. EDUCATION QUALIFICATION

| Qualification | Details (B.A./B.Sc/ M.A./M.Sc etc.) | Board/ University | Full time/ Part Time | Year of Passing | Subject/ Specialization | Marks (Rank if any) |
|----------------------------------|--|----------------------|-------------------------------|--------------------|----------------------------|---------------------------|
| Graduation | | | | | | |
| Post- Graduation | | | | | | |
| Professional Qualification | | | | | | |
| Others/ Computer Knowledge | | | | | | |

Note: Please attach copy of certificate duly attested by self or any Gazetted officer.

13. RELATIVE EXPERIENCE - Total (in years)_____

| SN | Name of Bank | Designation | Duration | | Responsibilities | Pay Scale | Extra Ordinary Achievements |
|----|--------------|-------------|----------|----|------------------|-----------|-----------------------------------|
| | | | From | To | | | |
| | | | | | | | |
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Note: Attach self-attested letter / certificate of employer / institution / organization.

14. RETIRED ON VRS/ SUPERANNUATION _____

DATE OF RETIREMENT _____

TOTAL YEARS OF SERVICE _____ years

OUT OF WHICH AS AN OFFICER _____ years

NO. OF YEARS WORKED AS RURAL BRANCH MANAGER _____ years

15. DATE OF ISSUE OF SERVICE
CERTIFICATE OF PREVIOUS EMPLOYER _____

16. DETAILS OF PRESENT EMPLOYMENT:

- (a) Organization:
- (b) Full Address:
- (c) Position:
- (d) Reporting to:
- (e) Salary/Compensation presently drawn:

17. Brief details of experience in the Bank in respect of working in Rural area /as Rural Development In-charge / as Faculty /as LDM
etc. _____

[illegible]

18. Significant Achievement (If Any) in respect of above assignments-

19. Name and addresses of two references-

1) _____

2) _____

DECLARATION

I hereby declare that the particulars furnished above are true and correct to the best of knowledge and belief and I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature/ appointment for the said post is liable to be cancelled/terminated at any stage and if appointed, my service are liable to be terminated. I am willing to serve anywhere in India. I agree that Bank has right to transfer me to any part of the country at its discretion.

I hereby agree that any legal proceedings in respect of any matter of claims or disputes arising out of this application and/or out of said advertisement can be instituted by me only at Mumbai and Courts/tribunals/forums at Mumbai and undertake to abide by all the terms and conditions mentioned in the advertisement displayed on Banks website dated_____.

(Signature of applicant)

Place: _____

Date:_____

Enclosures:

- 1.
- 2
- 3.
- 4.
- 5.