

**APPLICATION FOR EMPANELMENT OF RETIRED EXECUTIVES (SCALE III/ IV/ V)
AS CONCURRENT AUDITORS _ OTHER AUDIT ASSIGNMENT**

(THROUGH PROPER CHANNEL)

To,
HIA/ General Manager- CA&ID
Central Office, Mumbai

Sir,

In response to your advertisement I hereby apply for empanelment in the
Bank as Concurrent Auditor.
My Bio data is as under:

Latest
Passport size
Photo

A. PERSONAL DETAILS

1.	Name	
2.	Employee Number	
3.	Date of Birth (DD/MM/YYYY)	
4.	Date of Joining Bank (DD/MM/YYYY)	
5.	Retirement Details	
	a. Date of Retirement (DD/MM/YYYY)	
	b. Retired from (Branch/Office/ RO/ ZO/ CO)	
	c. Name of ZO/ CO Dept.	
	d. Name of RO	
	e. Name of Branch/ Office	
6.	PAN No.	
7.	AADHAR No.	
8.	Address for Correspondence	
9.	Permanent Address	
10.	E-mail Address	
11.	Mobile No.	
12.	Alternate Contact No., if any	

B. Preferred Place to attend Interview (Name of RO/ZO): _____

C. EDUCATIONAL/ PROFESSIONAL QUALIFICATIONS:**1. Educational Qualification from Bachelor's Degree onwards:**

SN	Qualification	Year of Passing	Marks (%)	Grade/ Class	University/ College	Remarks, if any
1						
2						
3						

2. PROFESSIONAL QUALIFICATION:

SN	Qualification	Institute/ Professional Body	Date of Passing	Membership/ Enrolment No	Remarks, if any

D. WORK EXPERIENCE:**1. Nos of Years worked as a Branch Manager: _____ (Details are as under)**

SN	Place of Posting	From date	To date	Scale	Tenure	
					Years	Month
1						
2						
3						
4						
5						
			Total Tenure			

2. Nos. of Years worked as an Internal Auditor: _____ (Details are as under)

SN	Place of Posting	From date	To date	Scale	Tenure	
					Years	Month
1						
2						
3						
4						
5						
			Total Tenure			

E. ADDITIONAL INFORMATION:

SN	Details	Yes / No
1.	Whether there is any major punishment/ penalty (Censure or higher) have been inflicted on you during last five years proceeding to your retirement. If yes, please give details	
2	Whether there is any minor punishment/ penalty (Censure or higher) have been inflicted on you during last three years proceeding to your retirement. If yes, please give details	
3	Any disciplinary action/ criminal action is under process/ pending or contemplated.	
4	Additional Information, if any	

F. ANY OUTSTANDING ACHIEVEMENTS DURING LAST 10 YEARS OF JOB/ SPECIAL WORK EXPERIENCE (IN THE BANK):

SN	From date	To date	Scale	Place of Posting	Placement as	Nature of Assignment	Additional information (if any)
1							
2							
3							
4							
5							

G. ANY OUTSTANDING PERFORMANCE OUTSIDE THE BANK (ASSIGNED BY THE BANK):

SN	From date	To date	Scale	Place of Posting	Placement as	Nature of Assignment	Additional information (if any)
1							
2							
3							
4							
5							

H. MAJOR HEALTH ISSUE (IF ANY):

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I. ATTACHMENTS: Self-attested copy of the followings is to be submitted:

1. Recent Passport size photo.
2. Copy of Pan Card.
3. Copy of Service Certificate received from Central Bank of India.
4. Copy of Aadhar Card.

J. AFFIRMATIONS: I hereby undertake that:

1. I shall furnish any additional information as and when called for.
2. This application and the information furnished by me with this application is true and complete. If found false or misleading at any stage, my name may be removed from the panel without notice and take any other action as per law.
3. I hereby undertake to comply with the requirements of the Bank Policy, the rules, regulations and guidelines issued there under, from time to time.

Place:

Signature of the Applicant.

Date:

Recommendation of Zonal Office

We certify that we have checked the application details and verified all information given by applicants, which found true & Correct. **The candidate is found eligible for interview as per Terms of this process. Therefore** we recommend for considering application of applicant for empanelment on Banks panel for concurrent audit work.

Signature of Zonal Head/ Dy. Zonal Manager

Name:

Date: