

EMPANELMENT OF FIRMS FOR THE SECURITY EQUIPMENT
EXPRESSION OF INTEREST (EOI)

Background

1. **Central Bank of India**, a Public Sector Bank, is one of the oldest and largest commercial banks in India. It is based in Mumbai which is the financial capital of India and capital city of state of Maharashtra. The bank has 4730 branches, 5319 ATM's and 4 extension counters across 27 Indian states and three Union Territories. Central bank of India is one of the 20 Public Sector banks in India to get recapitalization finance from the government over the next 24 months.
2. The Bank invites Expression of Interest (EOI) from Original Equipment Manufacturers (OEM) for supply and installation of new security equipment viz **Cash Safes/ Gold Safes, Vault (Strong Room) Doors, Safe Deposit Locker Cabinet (SDLC), Safe with Safe Deposit Lockers, Fire Resistant Record Cabinets (FRRC) and Fire Resistant Filing Cabinets (FRFC)**

Scope of the Work

3. Empanelment of Firms for Security Equipment through Expression of Interest for Supply and Installation of new Security Equipment and Up-gradation of existing Security Equipment depending upon the at different Branches/ Office/ Institutions of Bank on Pan India Basis.
4. The empanelment shall be for a period of three (3) years. However, the performance will be evaluated every year. It will be at the sole discretion of the Bank to terminate the empanelment if the party does not comply with the terms and conditions mentioned in this EoI.
5. Prospective manufacturers may download the document from the Bank's website: **www.centralbankofindia.co.in (Ref Page - Live Tenders)**

[A] Important Dates:-

Date of commencement of EOI	07 May 2018
Date of Pre-Bid Meeting	22 May 2018 @ 1130H
Last Date and Time for submission of Application	07 Jun 2018 @ 1500H
Time and Date of Opening	07 Jun 2018 @ 1530H

[B] Important Definitions: - Following terms are used in the document interchangeably to mean:-

- ZO means "Zonal Office" & RO means "Regional Office"
- EOI means this "Expression of Interest"
- Recipient, Respondent and Bidder, Vendor, means "Respondent to the EOI Document"
- Tender means EOI response documents prepared by the Bidder and submitted to Central Bank of India
- OEM means "Original Equipment Manufacturer"

Pre-Bid Meeting

6. Pre-Bid meeting in connection with the tender will be held on 18 May 2018 at 11:30H at our Central Office, Chandermukhi building, 16th floor, Nariman Point, Mumbai - 400021.

Prospective bidders are requested to submit their points for clarification during pre-bid meeting at under mentioned E-mail address latest by 16 May 2018

smcosecurity@centralbank.co.in

Security Department

7. Further “Addendum”, if required, shall be placed on Bank’s website only and the bidder has to refer the same before final submission of the offer.

8. Confidentiality:

This document is meant for the specific use by the Company/ person(s) interested to participate in the current tendering process. This document in its entirety is subject to Copyright Laws. Central Bank of India expects the bidders or any person acting on behalf of the bidders to strictly adhere to the instructions given in the document and maintain confidentiality of information. The bidders will be held responsible for any misuse of the information contained in the document and liable to be prosecuted by the Bank. In the event of such a circumstance is brought to the notice of the Bank. By downloading the document, the interested party is subject to confidentiality clauses.

9. Submission of Proposal

- a) The offer will be submitted in a sealed envelope super-scribing “Expression of Interest (EOI) for Supply & Installation of Security Equipment” to the Central Office, Chandermukhi building, 16th floor, Nariman Point, Mumbai - 400021, on or before 07 Jun 2018 by 1500H.
- b) Bidder must sign each page of document submitted failing which the application is liable to be rejected. The proposal received after the time of submission or without technical specification form would be rejected. Further, the Bank reserves the right to accept or reject any or all applications without assigning any reason.
- c) The Technical Bid should comprise of the following:-
 - (i) Covering letter in the prescribed format as mentioned in Annexure I.
 - (ii) Supplier’s profile as per Annexure II.
 - (iii) Certificate from OEM (Original Equipment Manufacturer) that they would supply spare parts for the quoted model for minimum next 05 years. Letter from OEM will be in original (Hard copy), no Xerox / mail print is acceptable. In absence of this, the offer will be rejected.
 - (iv) Documentation (Product Brochures, leaflets, manuals etc.).
 - (v) Details of reference sites as per including relevant completed work certificates.
 - (vi) Confirmation regarding compliance to the Technical Specifications through the Technical Assessment Form. The offer without this form will be liable to be rejected.
 - (vii) The offer from the supplier should be for approved Make and Model only. The Bank reserves the right to reject any offer with multiple options.

10. Prequalification Criteria

All the offers received will be scrutinized and short listed as per procedure laid down. The following are the criteria for the ‘Pre-Qualification Check’.

- a) The Original Equipment Manufacturer (OEM) must be registered under companies Act since at least 10 years.
- b) The Bidder should have Valid BIS Licenses for manufacture of all the Products/ Equipment which they intend to offer. (Copy of the license to be enclosed)
- c) The manufacturers must be the Original Equipment Manufacturers (OEM) with In-house lock manufacturing facility. Manufacturing License issued by competent authority should be submitted as proof thereof.

- d) The manufacturers should have minimum five (05) year's experience in the field of manufacturing, supplying and maintaining the Security Equipment mentioned in **Annexure I** as on 30 Apr 2018.
 - e) The manufacturers should be in possession of an authentic PAN, GST, ESIC & EPF (Provident Fund) with distinguished registration numbers allotted by competent authorities. Details of the same are required to be submitted with the Bid.
 - f) The company/ vendor shall have ISO 9000/9001 & ISO 14001 series certifications for manufacturing processes. The product/ equipment should be quality products and should have Bureau of Indian Standards (BIS) Certification and should also meet the minimum fire rating criteria specified by BIS.
 - g) The company/ vendor shall not have been blacklisted by any PSU Bank nor should their name be figured in the IBA Caution List.
 - h) The bidder should have been in the business of Manufacturing, Supply & Installation of Bank Branches/ Currency chest Vault Room Security Equipment like TRTL Safes, TRTL Strong Room Doors, Safe Deposit Locker Cabinets etc for at least five (05) years. For FRRCs and FRFCs valid certification by BIS for Fire and Burglary resistance is mandatory. Putting such logo/ label in case of specified equipment is a must and no other self-declaration/certification etc will substitute this provision.
 - i) The subject EoI stipulates submission of bid for Prequalification cum Technical Bid. The committee formed by the Bank will evaluate the offer submitted through **visits to the manufacturing facility**. The Committee will look into various parameters and thereafter pre-qualify eligible agencies who are fulfilling the criteria mentioned in the EOI. The panel will be valid for three (03) years.
 - j) No bid will be accepted after the expiry of the time notified for receiving tenders under any circumstances whatsoever. The bids will be opened at above address in the presence of authorized representative of bidder on a given date and time.
 - k) Manufacturers should have been empanelled with **and/or** should be having a Rate Contract with at least two (02) scheduled Commercial Banks for supply of Security Equipment (minimum 2 items) mentioned in **Annexure V**.
 - l) The manufacturers should have supplied similar Security Equipment preferably to Govt Departments, Public Sector Banks/ Private Sector Bank/ Co-operative Banks. Year wise details of such equipment supplied in the past five (05) years should be furnished.
 - m) Applicant must agree to random testing of their products supplied to the Bank at their own cost at the "Test House" approved by BIS. During testing, if the quality of these equipment is found unsatisfactory, Bank will blacklist those manufacturers and may inform IBA accordingly. All costs of testing including transportation and other expenses shall be borne by the manufacturer. An undertaking to this effect should be submitted along with the application. (Frequency of testing shall be 1 in 50 pieces).
 - n) The manufacturers should submit copies of their Balance Sheets for the past 3 years, duly audited by chartered accountants for the perusal of Bank. Average Annual Turnover (Strictly from Security Equipment) of the previous three FYs. 2017-18, 2016-17, 2015-16 must be 10 Crores.
 - o) THE COMPANY MUST BE IN PROFIT IN ALL THE THREE FINANCIAL YEARS, viz. 2017-18, 2016-17, 2015-16.
 - p) The firm should have at least one Dealer available for Sales and Service network in each State where Bank's Zonal Office is situated. A list of such dealers are required to be provided to the Bank in order to be able to be empanelled for the Zone.
11. **Earnest Money Deposited (EMD)** The bidder has to submit Earnest Money Deposit of **Rs 10,00,000/- (Rs Ten Lakhs only)**. The EMD of unsuccessful bidder shall

be refunded after completion of submission process and the EMD of the selected vendor shall remain with the Bank as Security Deposit during the period of empanelment for which no interest will be paid on the EMD. Earnest money paid by contractor shall be forfeited if the empanelled bidder fails to comply with the terms and conditions of the EOI document.

12. **Opening of Offers** Application will be opened at Bank's Central Office on 07 Jun 2018 at 1530 Hrs by the Committee of Executives/ Officers. The Bidders/ their representatives(s) may be present at the time of opening of the Technical Bid Offers. No separate intimation will be sent in this regard to the Bidder for deputing their representatives. The Technical Bid offers will be opened at the time and date stipulated above irrespective of the number of bidders or their representatives present.

13. **Contact personnel:**

- Lt Cdr Vinod Sunotra Sr Manager - Security Ph: 022 6638 7874
- Mr Satyen Hadawale Asst Manager - Security

Manufacturers who are presently on the Bank's panel (either permanent or temporary) are required to apply afresh.

Note: Bank reserves right to cancel or withdraw the EOI or to select/reject any or all tender applicants received without assigning any reasons therefor.

14. **Inspection of Facilities**

The applicant should not have any objection to bank inspecting their manufacturing/ R&D /other infrastructure or any office to verify documentary/ other claims as per application process. Bank may also hold inquiries from past/ existing clients of the applicant.

15. **No erasures or alterations**

Technical details must be completely filled up. Corrections or alterations, if any should be authenticated. Every page of the submitted tender must have company seal & signed by the authorized person.

16. **Validity of Technical Bid & Penal Clause**

The Technical Bid should be valid for period of Ninety (90) days from the last date for submission of the offer. If at any point of time, vendor is found to be supplying inferior material not confirming the prescribed technical specification and unsatisfactory services in terms of the provisions of the EOI, Bank shall initiate steps for blacklisting of firm with information to all PSU Banks/ IBA/ RBI.

17. **Evaluation Process**

Offers will be evaluated in the following stages:-

Stage I

Offers will be evaluated by committee against the stipulated qualification criteria. Offers not complying will be rejected.

Stage II

A technical evaluation of proposals will be carried out. Offers received without fulfilling the conditions mentioned in Pre-Qualification Criteria & **Annexure III** (Technical Assessment Form) and the following conditions, shall not be evaluated:-

- (a) If offer is incomplete and/or not accompanied by all stipulated document. However clarification may be sought by the bank.
- (b) If any of the terms and conditions stipulated in this document is not accepted and letter as per **Annexure I to Annexure XI** is not submitted.

Stage III

Short-listing of supplier(s) based on the technical evaluation.

Stage IV

Product demonstration of the makes and model submitted by the respective Bidder will be done by the OEM/authorized representative. The OEM/authorized representative should display the additional features installed in the Security equipment, as mentioned in Technical Bid. In case the product fails to meet laid down technical specification/ feature, the bid of all the Bidders bidding with that particular make and model will be rejected at this stage.

TERMS & CONDITIONS

a) **Central Bank of India's Right to Accept/Reject any/or all Application**

Bank reserves the right to accept/reject any or all application and to annul the empanelment process and accept/reject all applications at any time prior to registration or any time after registration, without thereby incurring any liability to the affected applicants or any obligation to inform the affected applicants of the grounds for BOB's action.

b) **Bank's Right to issue Clarifications, Addendums, Corrigendum etc**

Bank can at any time issue clarifications, addendums or corrigendum. The same will be published in the Bank's website. The applicants are requested to regularly visit the Bank's website.

18. Criteria for Application Rejection/ Cancellation of Registration

- a) Any effort by an applicant/ registered applicant to influence Bank's decisions on evaluation and registration process may result in rejection of application or cancellation of registration.
- b) Applications received by the Bank after the last date and time prescribed for receipt of application or applications without signature of person (s) duly authorized on required pages of the application or applications without power of authorization and any other document consisting of adequate proof of the ability of the signatory to bind the applicant shall be rejected.
- c) Malpractice/attempt to influence/manipulation shall be viewed very seriously. If such a situation comes to the notice and/or there are reasons/ circumstances for the Bank to believe so, the concerned applicant will be called in to give justification. If they are not able to give a proper/ satisfactory justification their Bid will be rejected.
- d) If continuous poor performance has been observed.
- e) Any other grounds as decided by the Bank's Management after due diligence.

19. Arbitration

In the event of there being any dispute or difference arising between the parties the same shall be referred to the General Manager, GAD, Central Bank of India, Central Office, Mumbai, whose decision shall be final and binding on both the parties. However, if the parties are still not satisfied, the matter shall be referred to the sole arbitrator mutually agreed by the parties. The arbitration shall be conducted in accordance with the provisions of the Arbitration and Conciliations Act, 1996 (26 of 1996) or any statutory modifications or re-enactment thereof and the rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause. The award of the arbitrator shall be final and binding on the parties. The venue of the arbitration shall be Mumbai Jurisdiction. The fees, if any, of the arbitrator shall, if required to be paid before the award is made and published, be paid half and half by each of the parties. The cost of the reference and of the award (including the fees, if any, of the arbitrator) shall be in the discretion of the arbitrator who may direct to any by whom and in what manner, such costs or any part thereof shall be paid and fix or settle the amount of costs to be so paid.

20. **Guarantees**

The equipment delivered to the Bank, including all components, should be brand new. The supplier should also guarantee that all the software/ components supplied by the supplier is licensed and legally obtained.

21. **Availability of Spares**

Spares for the product offered should be available for at least Ten (10) years.

22. **Warranty**

Supplier shall be fully responsible for the manufacturer's warranty in respect of proper design, quality and workmanship of all equipment, accessories etc, covered by the offer. The supplier must warrant all equipment, accessories, spare parts etc, against any manufacturing defects during the warranty period. The warranty must be provided for a minimum duration of one year.

23. **Guidelines for the OEM**

- a) He should be ISO certified.
- b) Documents of Manufacturing license/ GST Registration of the factory need to be submitted for verification.
- c) Product Certification copies to be attached as per the specifications.
- d) To evaluate the offered solution/products, POC will be conducted by technical committee. POC date(s) will be intimated separately after evaluation of Technical bids of prospective bidders.
- e) Vendor will be responsible for non-genuine products. Audit for Banks whether actual material is provided or not needs to be done by OEM, as and when required by Bank, without any additional cost, as a service support to Bank.
- f) He must have presence in India since the last Seven (07) years.

24. **Single Point of Contact & Direct Support**

The bidder should provide the details of single point of contact and also escalation matrix for support.

20. **Set-off**

- Without prejudice to other rights and remedies available to the Bank, Bank shall be entitled to set-off or adjust any amounts due to Bank under this project from the Service Provider against payments due and payable by Bank to the Service Provider for the services rendered.
- The provisions of this Clause shall survive even after termination of the Agreement.

21. **Covenants of the Successful Bidder**

- a) The successful bidder shall deploy and engage suitably experienced and competent personnel as may reasonably be required for the performance of the services. During the currency of project, the successful bidder shall not substitute the key staff identified for the services.
- b) The successful bidder shall forthwith withdraw or bar any of its employee/s from the provision of the services if, in the opinion of the Bank:-
 - The quality of services rendered by the said employee is not in accordance with the quality specifications stipulated by the Bank; or
 - The engagement or provision of the services by any particular employee is prejudicial to the interests of the Bank.

- c) All employees engaged by the successful bidder shall be in sole employment of the successful bidder and the successful bidder shall be solely responsible for their salaries, wages, statutory payments etc. That under no circumstances shall the Bank be liable for any payment or claim or compensation (including but not limited to compensation on account of injury/death/termination) of any nature to the employees and personnel of the Service Provider.
- d) The successful bidder:
- Shall be responsible for all negotiations with personnel relating to salaries and benefits, and shall be responsible for assessments and monitoring of performance and for all disciplinary matters.
 - Shall not knowingly engage any person with a criminal record/conviction and shall bar any such person from participating directly or indirectly in the provision of services under this Agreement.
 - Shall at all times use all reasonable efforts to maintain discipline and good order amongst its personnel.
 - Shall not exercise any lien on any of the assets, documents, instruments or material belonging to the Bank and in the custody of the Service Provider for any amount due or claimed to be due by the Service Provider from the Bank.
 - Shall regularly provide updates to the Bank with respect to the provision of the services and shall meet with the personnel designated by the Bank to discuss and review its performance at such intervals as may be agreed between the Parties.
 - Shall be responsible for compliance of all laws, rules, regulations and ordinances applicable in respect of its employees, sub-contractors and agents (including but not limited to Minimum Wages Act, Provident Fund laws, Workmen's Compensation Act) and shall establish and maintain all proper records including, but not limited to, accounting records required by any law, code, practice or corporate policy applicable to it from time to time, including records and returns as applicable under labour legislations.
 - Shall not violate any proprietary and intellectual property rights of the Bank or any third party, including without limitation, confidential relationships, patent, trade secrets, copyright and any other proprietary rights in course of providing services hereunder.
 - Shall ensure that the quality and standards of material and services to be delivered or rendered hereunder will be of the kind, quality and timeliness as designated by the Bank and communicated to the Service Provider from time to time.
 - Shall not work in a manner which, in the reasonable opinion of the Bank, may be detrimental to the interests of the Bank and which may adversely affect the role, duties, functions and obligations of the successful bidder as contemplated by this EOI.
 - Shall be liable to the Bank for any and all losses of any nature whatsoever arisen directly or indirectly by negligence, dishonest, criminal or fraudulent act of any of the representatives and employees of the successful bidder while providing the services to the Bank.
 - Shall itself perform the obligations under this EOI and shall not assign, transfer or sub-contract any of its rights and obligations under this Agreement except with prior written permission of the Bank.

22. **Indemnity**

- a) The successful bidder shall, at its own expense, indemnify, defend and hold harmless the Bank and its officers, directors, employees, representatives, agents respective

directors, and assigns from and against any and all losses and liability (including but not limited to liabilities, judgments, damages, losses, claims, costs and expenses, including attorney's fees and expenses) that may be occurring due to, arising from or relating to:

- A breach, non-performance or inadequate performance by the successful bidder of any of the terms, conditions, covenants, representations, undertakings, obligations or warranties under this Agreement ; or
 - The acts, errors, representations, misrepresentations, willful misconduct or negligence of the successful bidder, its employees in performance of its obligations under this Agreement; or
 - Any deficiency in the services of the successful bidder or
 - Violation of any applicable laws by the successful bidder, its agents, employees, representatives etc.
- b) In the event of successful bidder not fulfilling its obligations under this clause within the period specified in the notice issued by the Bank, Bank has the right to recover the amounts due to it under this provision from any amount payable to the vendor under this project.
- c) The indemnities under this clause are in addition to and without prejudice to the indemnities given elsewhere in this agreement.

23. **Termination**

- a) Bank shall have the option to terminate this EOI **AND/OR** any subsequent agreement and / or any particular order, in whole or in part by giving Vendor at least 90 days prior notice in writing. It is clarified that the Vendor shall not terminate this EOI & the subsequent Agreement for convenience.
- b) However the Bank will be entitled to terminate this EOI and any subsequent agreement, if Vendor breaches any of its obligations set forth in this EOI and any subsequent agreement and
- Such breach is not cured within thirty (30) Working Days after Bank gives written notice; or
 - If such breach is not of the type that could be cured within Thirty (30) Working Days, failure by Vendor to provide Bank, within Thirty (30) Working Days, with a reasonable plan to cure such breach, which is acceptable to the Bank. Or
- c) This EOI and subsequent Agreement shall be deemed to have been terminated by either Party one day prior to the happening of the following events of default:
- The other Party becomes unable to pay its debt as they fall due or otherwise enters into any composition or arrangement with or for the benefit of its creditors or any class thereof;
 - A liquidator or a receiver is appointed over all or a substantial part of the undertaking, assets or revenues of the other Party and such appointment continues for a period of twenty one (21) days;
 - The other Party is subject of an effective resolution for its winding up other than a voluntary winding up for the purpose of reconstruction or amalgamation upon terms previously approved in writing by the other Party; or
 - The other Party becomes the subject of a court order for its winding up.
- d) The Bank, by written notice of default sent to the Vendor, may terminate this Contract in whole or in part without prejudice to any other remedy for breach of Contract if the Vendor fails to deliver any or all of the Design, Goods, Works and Services, within

the period(s) specified in the Contract or within any extension thereof granted by the Bank.

- e) Upon the termination or expiry of this EOI and subsequent Agreement: The rights granted to Vendor shall immediately terminate.
- f) In the event the Bank terminates the Contract in whole or in part, the Bank may, among other applicable remedies, procure Goods, Works or Services similar to those undelivered upon such terms and in such manner as it deems appropriate, and hold the Vendor liable to the Bank for any excess costs for such similar Goods, Works or Services. However, the Vendor shall continue to perform the Contract to the extent not terminated.

24. **Governing Laws**

The subsequent contract shall be governed and construed and enforced in accordance with the laws of India applicable to the contracts made and to be performed therein, and both Parties shall agree that in respect of any dispute arising upon, over or in respect of any of the terms of this Agreement, only the courts in Mumbai shall have exclusive jurisdiction to try and adjudicate such disputes to the exclusion of all other courts.

I have read and accept, all terms/conditions/criteria other aspects mentioned in this document unconditionally.

Signature
Date

(Authorized signatory/ Director)

ANNEXURE I

**EXPRESSION OF INTEREST (EOI) FOR THE EMPANELMENT OF ORIGINAL
EQUIPMENT MANUFACTURERS FOR SUPPLY & INSTALLATION OF
SECURITY EQUIPMENTS AT DIFFERENT BRANCHES/OFFICE/INSTITUTIONS
OF BANK - PAN INDIA**

FORMAT FOR SUBMISSION OF OFFER

(ON LETTER HEAD OF BIDDER)

Ref No.

Date:

To

The General Manager

General & Administration Department (GAD)

Central Office

Central Bank of India

Dear Sir,

With reference to the above EOI notice, having examined and understood the instructions, terms and conditions forming part of the EOI forms, we hereby enclose our offer for the supply of the security equipment as detailed in your above referred EOI notice. We have Dealers-Sales and Service network for security equipment at under mentioned Zones:-

Sr. No	Zone	Security Equipment can be provided (Yes/ No)							
		Cash Safes/ Gold Safes	Vault (Strong Room) Doors	Safe Deposit Locker Cabinet (SDLC)	Safe with Safe Deposit Lockers	Fire Resistant Record Cabinets (FRRC)	Fire Resistant Filing Cabinets (FRFC)	Currency Bins	Tang bars
1.	Ahmedabad								
2.	Bhopal								
3.	Chandigarh								
4.	Chennai								
5.	Delhi								
6.	Guwahati								
7.	Hyderabad								
8.	Kolkata								
9.	Lucknow								
10.	Mumbai								
11.	Patna								
12.	Pune								
13.	Raipur								

We confirm that our Annual Turnover for last three years is under:-

Si.No	Financial Year	Turnover in Rs.
01	2017-18	
02	2016-17	
03	2015-16	

I/We am/are aware that the empanelment does not guarantee any work order. In the event of getting a contract, I/We agree to honor the obligation with due diligence and efficiency as required by the Central Bank of India.

We confirm that we have not been disqualified/ blacklisted by any Govt. Dept./ RBI/ PSU Bank or any other organization for supply and maintenance of any security Systems.

We also agree that in case any poor performance is received from any of our clients, our Bid will be rejected/ disqualified.

We further confirm that the offer is in conformity with the terms and conditions as mentioned in the EOI form.

We also confirm that the offer shall remain valid for 90 days from the last date for submission of the offer.

We understand that the Bank is not bound to accept the offer either in part or in full and that the Bank has the right to reject the offer in full or in part without assigning any reason whatsoever.

We certify that (Name of Bidder) is not owned or controlled by any Director or serving Officer/ Employees of Central Bank of India or their relatives having the same meaning as assigned under section 6 of the Companies Act, 1956.

We agree to provide required performance guarantee at respective Zone.

I/We agree to all the terms and conditions of the notice.

We also confirm that the above products meet the Technical specifications/ features, as per the EOI.

Yours faithfully,

**Authorized Signatories
(Name & Designation, seal of the firm)**

E-Mail address:-**Contact No:-**

**EXPRESSION OF INTEREST (EOI) FOR THE EMPANELMENT OF ORIGINAL
EQUIPMENT MANUFACTURERS FOR SUPPLY & INSTALLATION OF
SECURITY EQUIPMENTS AT DIFFERENT BRANCHES/ OFFICES/
INSTITUTIONS OF BANK IN PAN INDIA**

INFORMATION ALONG WITH SUPPORTING DOCUMENTS

(TO BE TYPED ON APPLICANT'S PRINTED LETTER HEAD)

Important:

- Please type or handwrite in capital letters
- Attach copies of the supporting documents
- Please use addition sheets if required

1	Name of the applicant / organization Address of the Registered Office Address of office at Mumbai. (Phone Nos, Email ID & Contact Person)	
2	Year of establishment	
3	Type of the organization (Whether sole proprietorship, Partnership, Private Ltd. or Ltd. Co. etc.) (Enclose certified copies of documents as evidence)	
4	Name & qualification of the Proprietor / Partners / Directors of the Organization / Firm a) b) c) Enclose certified copies of document as evidence	
5	Details of registration – Whether Partnership firm, Company, etc. Name of Registering Authority, Date and Registration number. Enclose certified copies of document as evidence	
6	Whether registered with Government/ Semi – Government/ Municipal Authorities of any other Public Organization and if so, in which class and since when? (Enclose certified copies of document as evidence)	
7	No. of years of experience in the field and details of work in any other field. Whether ISO certified, furnish the details.	
8	Area of business activities other than construction, if any, and place of business.	
9	Registration of firm under Shop & Establishment Act 1948	
10	Address of Mumbai office through which the proposed work of the Bank will be handled and the Name & Designation of officer in charge.	

11	[a] Yearly turnover of the organization during last 3 years (year wise) Avg. turnover of last 3 years should not be less than Rs I Crore and furnish audited balance sheet and Profit & Loss A/c (Audited) for the last 3 years. [b] Average turnover in 2017 - 2018 2016 - 2017 2015 - 2016	
12	Name & Address of Bankers (Solvency certificate from a Bank to be enclosed for indicating satisfactory financial capacity of the organization)	1. 2. 3.
13	Enclose copy of latest income tax clearance certificate.	
14	PAN No.	
15	Details of registration for sales tax/GST	
16	GST No.	
17	Detailed description and value of works done (Proforma-1) and works on hand (Proforma-2)	
18	Empanelment with other Companies/PSUs	
19	Other infrastructural information to be used/referred for this project (Proforma-4) List of available plants, equipment etc. Workshop Facilities: Location Land Type of Area Type of Structure Facilities a) b) c) Testing and Repairing Facilities (Give details). Research and Development facility: If any in Technology up gradation including energy conservation – (give details). Items At Factory At other Service centers	
20	Furnish the names of 3 responsible persons along with their designation, address, Mobile. No., email etc., for whose organization, you have completed the above mentioned jobs and who will be in a position to certify about the performance of your organization.	1. 2. 3.
21	Whether any Civil Suit/ litigation arisen in contracts executed/ being executed during the last 10 years. If yes, please furnish the name of the project, employer, Nature of work, Contract	Attach a separate sheet if required.

	value, work order and brief details of litigation. Give name of court, place, and status of pending litigation.	
22	Information relating to whether any litigation is pending before any Arbitrator for adjudication of any litigation or else any litigation was disposed off during the last ten years by an arbitrator. If so, the details of such litigation are required to be submitted.	
23	Have you been ever disqualified or levied penalty by the bank in past for non-fulfillment of the contractual obligations. If yes, please provide details.	
24	Have you in past carried out any works for Central Bank of India or its subsidiaries? If yes, give details.	

ANNEXURE III

**EXPRESSION OF INTEREST (EOI) FOR THE EMPANELMENT OF ORIGINAL
EQUIPMENT MANUFACTURERS FOR SUPPLY & INSTALLATION OF
SECURITY EQUIPMENT AT DIFFERENT BRANCHES/ OFFICES/
INSTITUTIONS OF BANK IN PAN INDIA**

TECHNICAL ASESMENT BASED ON QUALITY PARAMETERS

(TO BE TYPED ON APPLICANT'S PRINTED LETTER HEAD)

Sr. No	Criteria	Tick Appropriate option	Marks	Supporting Documents
1.	Registration under Companies Act. • More than 15 years • 11 to 14 Years • Minimum 10 Years	☐ ☐ ☐	10 08 05	Copies of Registrations
2.	Annual Turnover (Strictly from Security Equipment) - Previous three FYs. 2017-18, 2016-17, 2015-16. • Over 30 Crores • 20 to 29 Crores • 10 to 19 Crores	☐ ☐ ☐	20 10 5	CA Certificate Indicating the Turnover, duly signed and stamped.
3.	ISO Certifications. • ISO 18000 (Occupational Health and Safety) • ISO 14000 (Environment) • ISO 9001 (Quality Management System) is Mandatory. All three Certifications ISO 9001 and one more out of b and c None of the above	☐ ☐ ☐	10 05 Nil	Relevant Certifications
4.	Solvency Certificate for 25 Crores (latest issued within 6 months) • Over 25 Crores • 5 to 24 Crores • 2 to 5 Crores	☐ ☐ ☐	10 7 4	Relevant Documents
5.	Lock Manufacturing by OEM for all products • Manufacturing for 5 years • Manufacturing for minimum 3 years • Less than 3 years	☐ ☐ ☐	05 03 Nil	Declaration
6.	Dealer- Sales and Service network. • In all Locations where Bank's Zonal offices (13 Number) are located • 10 of Locations of Bank's Zonal offices and one in North East. • Less than 10 of locations of Zonal offices and none in North East	☐ ☐ ☐	05 03 Nil	Details of network with name, address, contact number, E-mail.

7.	Consent for random Checking at the discretion and terms of the customer, through BIS authorized lab at OEMs cost • Yes • No	☐ ☐	05 Nil	Consent letter
8.	Empanelment • Empanelled with 3 to 5 PSBs(more than 2 items) • Empanelled with any 2 PSBs (2 items)	☐ ☐	05 03	Documentary proof of empanelment
9.	Consistency in Manufacturing Process. (a) Processes Automation. • Anti-Corrosion Process • Welding process • Minor processes or no Automation All 3 processes available in the company Any 2 processes available in the company Any 1 process available in the company (b) Quality Assurance • Incoming Inspection • In Process Inspection • Pre Dispatch Inspection All 3 stages of Q.A. Inspection Any 2 stages of Q.A. Inspection No Inspection	☐ ☐ ☐ ☐ ☐ ☐	05 03 01 05 03 00	Product Manufacturing flow chart
10.	Manufacturing Capacity (in Numbers). Safes (all types) Annually • 300 and above • 100 to 299 • Less than 100 Strong Room Doors (all types) Annually • 100 and above • 50 to 99 • Less than 50 SDLC (All Types) Annually • 100 and above • 50 to 99 • Less than 50 FRRC (All Types) Annually • 300 and above • 100 to 299 • Less than 100 FRFC (All Types) Annually • 300 and above	☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐	05 03 01 05 03 01 05 03 01 05	CA certificates for last 3 FYs indicating nos of units manufactured

	• 100 to 299 • Less than 100	☐ ☐	03 01	
11.	Bidder is : • OEM • Not an OEM	☐ ☐	05 Nil.	Proof of OEM
12.	Any Single Project work order • 50 lakhs and above • 10 to 49 lakhs • Less than 10 lakhs	☐ ☐ ☐	05 03 02	Work order copies
13.	Weight age for association with Central Bank of India. • Association consecutive for 5 years and above • Association consecutive for 3 years • Association for one/two years	☐ ☐ ☐	05 03 01	Certificate of satisfaction from any three Zonal/Regional Offices to be provided.
14.	Blacklisted or placed in caution list Never before. Not during the last 5 years Yes during the last 5 years but withdrawn later	☐ ☐ ☐	05 03 01	Declaration To be given

Note: The Technical bid of the bidder shall be evaluated based on above details. The bidder should Tick the column correctly. Each column contains some marks. The bidder who obtains minimum 60% marks will only qualify for Empanelment for Supply and Installation of Security equipment.

ANNEXURE- IV

DETAILS OF INFRASTRUCTURE IN OFFICE/FACTORY/WORKSHOP IN
VARIOUS STATES/ZONES
(TO BE TYPED ON APPLICANT'S PRINTED LETTER HEAD)

Sr No	Items	Details
1	Office Premises, Area, etc where manufacturing facilities exist.	
2	Capacity of Production of security equipment	
3	Name and number of manufacturing machine (Major & Important)	
4	Number of Engineers	
5	Software Machinery used for manufacturing.	
6	In house testing facilities & accreditation	
7	Any other information	

(Please enclose this information in the as a part of main document. Bid of Manufacturers/ Suppliers who are not furnishing above information will be summarily rejected).

I/ We confirm that to the best of our knowledge this information is authentic and accept that any deliberate concealment will amount to disqualification by the Bank at any stage.

Stamp and Signature of the Bidder

LIST OF SECURITY EQUIPMENT

- Cash Safes/ Gold Safes
- Vault (Strong Room) doors
- Safe Deposit Locker Cabinet (SDLC)
- Safe with Safe Deposit Lockers
- Fire Resistant Record Cabinets (FRRC)
- Fire Resistant Filing Cabinets (FRFC)

**(ANY OTHER SECURITY EQUIPMENT PROPOSED FOR EMPANELMENT.
ALL CLASSES TO BE QUOTED FOR WHICH EMPANELMENT HAS BEEN
SOUGHT)**

CASH SAFE (BB/A/AA)**Specification (Basic Requirement):-**

- The safe should confirm to IS 550 (Part 1): 2014 under all parameters as mentioned by BIS.
- Ultimate tensile Strength(UTS) of the steel used in safe to be minimum 270 MPa
- Engagement of lock bolt with locking bars to be minimum 5 mm.
- All locks to have minimum 8 levers made of brass.
- Keys for the lock shall be of stainless steel or any other nonferrous material.
- Each Key lock shall be fitted with Automatic relocking device.
- Coating thickness to be minimum 50 Microns for powder coating and minimum 70 Microns for liquid paints.
- Total thickness of steel plate across the safe wall shall be minimum 7 mm subject to a minimum nominal thickness of 2 mm.
- Thickness of door slab over the rebate shall be minimum 14 mm for sizes upto 850 & minimum 18 mm for sizes above 850
- Thickness of door over the bolt work to be minimum 25 mm.
- Size of each shooting bolt (Area of Bolt Section) to be minimum 800 Sq mm.
- Depth of engagement of bolts to be minimum 15 mm.

Additional Features for both Gold/Cash Safes

- The safe should have electronic system capable of integration with Alarm Control Panel
- Electronic/ biometric Lock
- Duress alarm - Under Duress opening, the safe should open with a time delay.
- Should have capability to integrate with existing Alarm System of the Branch/ Office.
- The safe shall have sensors to detect forced attempts to open the safe and should integrate with the existing control panel.
- Capability to communicate to at least 5 Pre-designated telephone nos

Extra Additional Features for Gold Safes

- The safe shall have drawers with label holder for organized gold storage.
- The lock of the Gold loan safe door shall have mechanism which disables key withdrawal in lock open condition.
- The lock of the Gold loan safe drawers shall have an arrangement which enables the user to remove the key only if the drawer is in closed position.
- The system shall allow only one drawer to be opened at a time for secured operations.
- The key of the Drawer must have a feature that unless until the drawer is in a locked position the key cannot be removed from the drawer.

**Additional Features Provided in EOI (Same details should be provided in Price Bid)
(To be typed on applicant's printed letter head)**

Type	Specification	Additional Features (Type or handwrite in capital letters)
Safe class BB	Minimum requirement as per IS 550(Part 1) :2014 Safes	1.
Safe class A		2.
Safe Class AA		3. 4.

SPECIFICATION FOR STRONG ROOM DOORS (B/A/AA)**Safe Specification (Basic Requirement):-**

- The Door must conform to IS 11188 : 2014
- Ultimate Tensile Strength (UTS) of the steel used in safe to be minimum 270 MPa.
- All locks shall be of dual control type having minimum 8 levers.
- Keys for the lock shall be of stainless steel or any other nonferrous material.
- Each Key lock shall be fitted with Automatic relocking device.
- Coating thickness to be minimum 50 Microns for powder coating and minimum 70 Microns for liquid paints.
- Thickness of door slab over the rebate shall be minimum 29 mm /65mm/90mm/150mm for class B, A, AA & AAA respectively.
- Thickness of door over the lock to be minimum 50 mm/ 75mm/100 mm/160 mm for class B, A, AA & AAA respectively.
- Diameter of each shooting bolt to be minimum 38 mm/ 50 mm/ 50 mm/65 mm for class B, A, AA & AAA respectively.
- Depth of engagement of bolts to be minimum 15 mm for B, A & AA & 20 mm for AAA.

ANNEXURE - VIII**SPECIFICATION FOR SAFE DEPOSIT LOCKER CABINET (SDLC)**

- The Locker should conform to IS 5244: 2014 under all parameters as mentioned by BIS.
- Product to have ISI / BIS marked label. Any product not having ISI / BIS marked label shall not be accepted. The terminology like “as per ISI or BIS “will not be accepted.
- UTS of the steel used in SDL to be minimum 270 MPa.
- The thickness of the doors of lockers shall be minimum 10 mm.
- Lock shall be of Dual control type.
- Keys for the lock shall be of stainless steel or any other non-ferrous material.
- Coating thickness to be minimum 50 Microns for powder coating and minimum 70 Microns for liquid paints.

Additional Features Provided by Tenderer
(Same details should be provided in Price Bid)
(TO BE TYPED ON APPLICANT’S PRINTED LETTER HEAD)

Type	Specification	Additional Features (Type or handwrite in capital letters)
Type 1 - Containing 75 lockers	Minimum requirement as per IS 5244 :2014 SAFE DEPOSITE LOCKER CABINET	1. 2. 3. 4.
Type 1A – Containing 90 lockers		
Type 2 - Containing 52 lockers		
Type 2A - Containing 51 lockers		
Type 3 - Containing 32 lockers		

SPECIFICATION FOR SAFE WITH SAFE DEPOSITE LOCKERS

- Ultimate tensile Strength (UTS) of the steel used in safe to be minimum 270 MPa.
- Engagement of lock bolt with locking bars to be minimum 5 mm.
- All locks to have minimum 8 levers made of brass.
- Keys for the lock shall be of stainless steel or any other non-ferrous material.
- Each Key lock shall be fitted with Automatic relocking device.
- Coating thickness to be minimum 50 Microns for powder coating and minimum 70 Microns for liquid paints.
- Total thickness of steel plate across the safe wall shall be minimum 7 mm subject to a minimum nominal thickness of 2 mm.
- Thickness of door slab over the rebate shall be minimum 14 mm for sizes upto 850 & minimum 18 mm for sizes above 850.
- Thickness of door over the bolt work to be minimum 25 mm.
- Size of each shooting bolt (Area of Bolt Section) to be minimum 800 sq mm.
- Depth of engagement of bolts to be minimum 15 mm.

Additional Features:

- The safe should have electronic system capable of integration with Alarm Control Panel.
 - Electronic Lock
 - Duress alarm - Under Duress opening, the safe should open with a time delay.
 - Capability to integrate with existing Alarm System of the Branch/ Office.
 - The safe shall have sensors to detect forced attempts to open the safe and should communicate with the control panel to raise Alarm or alerts
 - Capability to communicate to at least 5 Pre-designated telephone numbers.
- The primary lock (lessee's lock) shall be 7 lever technology.
- The Custodian lock will be 7 lever technology
- Each locker should have light which work on motion based technology during operations

Additional Features Provided by Tenderer (Same details should be provided in Price Bid)**(TO BE TYPED ON APPLICANT'S PRINTED LETTER HEAD)**

Type	Specification	Additional Features (Type or handwrite in capital letters)
Class BB Safe	Minimum requirement as per IS 14512	1.
Class A Safe		2.
Class AA Safe		3.
		4.
		5.
		6.

**SPECIFICATION FOR FIRE RESISTING RECORD PROTECTION CABINET
(FRRC)**

- The FRRC must conform to IS 14203: 2014.
- The OEM should have an Anti-Corrosion treatment process in place to thoroughly degrease and clean the rust and scales using appropriate chemical treatments.
- Painting should be carried out inside a proper covered enclosure and withstand minimum 300 hours of salt spray resistance.
- Bolt work: The door shall be secured by four way locking mechanism/ Bolt work with minimum 8 moving shooting bolts of 20 mm diameter.
- Locking: The FRRC shall be equipped with a dual control key lock of minimum six levers. The Lock body shall be of Zinc Alloy and the Levers in the lock shall of Brass (IS 410). There shall not be any dummy lever in the lock.
- The storage capacity shall be as per BIS Specifications.
- The bidder/OEM should be the Original Equipment Manufacturer of the Locks used in the aforementioned FRRC.

SPECIFIC ELIGIBILITY CRITERIA FOR FIRE RESISTING FILING CABINET (FRFC)

- The FRFC must conform to IS 14561: 2014 under all parameters as mentioned by BIS and must have a valid BIS label on the product which will be supplied to the bank branches.
- The OEM should have an Anti-Corrosion treatment process in place to thoroughly degrease and clean the rust and scales using appropriate chemical treatments.
- Painting should be carried out inside a proper covered enclosure.
- The Fire Resistant Filing Cabinet must be equipped with a unique isolation Mechanism which when desired would facilitate the lower drawers to operate independently even if the top drawer is locked. To disable interlocking only top drawer pusher needs to be operated.
- **Locking:** The FRFC shall be equipped with a dual control key lock of minimum six levers. The Lock body shall be of Zinc Alloy and the Levers in the lock shall of Brass (IS410). There shall not be any dummy lever in the lock.
- The FRFC shall be equipped with a unique Isolation Mechanism, which when desired, would facilitate the lower drawers to operate independently, even if the top drawer is locked.
- The bidder/OEM must be the Original Equipment Manufacturer of the Locks used in the aforementioned FRFC. (OEM must give a written undertaking on Letterhead and must also give an NOC to the bank for plant visit if needed)
- There should be a separator between each drawer to prevent any spread of fire with fire barrier in partitions in case if any of the drawer is in open condition during fire.
- The minimum usable internal dimension of each drawer shall be as per BIS Specification.

Additional Features:

- There should be a separator between each drawer to prevent any spread of fire with fire barrier in partitions in case if any of the drawer is in open condition during fire.
- The FRFC drawer and body shall have tongue-and-Groove type of construction to resist ingress of hot gases.
- Fire Seals used if any shall have usable life of minimum 5 years.

ADDITIONAL FEATURES PROVIDED BY TENDERER (SAME DETAILS SHOULD BE PROVIDED IN PRICE BID)
(TO BE TYPED ON APPLICANT'S PRINTED LETTER HEAD)

Type	Specification	Additional Features (Type or handwrite in capital letters)
Two Drawers Cabinet	Minimum requirement as per IS 14561 :2014 FIRE RESISTING (INSULATING) FILING CABINET	1. 2. 3.
Four Drawers Cabinet		